



Department of Education

Jaime Molera
Superintendent of
Public Instruction

SPED 02-33

MEMORANDUM

Date: March 7, 2002

To: Directors of Special Education
Charter School Administrators
Secure Care Facilities
Private Residential Facilities
County Superintendents
Arizona State School for the Deaf and Blind

From: Exceptional Student Services
Miriam Podrazik, CSPD Coordinator

Re: Mailing and Shipping Information for
Recruiting Education Personnel
CEC Annual Convention, April 3-6, 2002 Hilton New York

The Department of Education, Exceptional Student Services will have a recruiting and information booth at the 2002 Council for Exceptional Children (CEC) Annual Convention to be held April 3-6, 2002 in New York, NY. This is the largest convention for recruiting personnel including special education and related service professionals.

We are unable to take any materials from individual school districts, charter schools, and other educational facilities. However, if you would like to have brochures or other information about your school displayed, please use one of the shipping options:

1. When shipping material by any common carrier, consign your shipments to the FREEMAN Decorating advance warehouse.
2. Cost will be \$94.00 per 100 lbs. per shipment if received before 3/27/02.
Receiving Deadline Date 3/21/02 Ship to:

CEC Convention 2002
C/O Freeman Decorating Company
Arizona Department of Education / Booth # 2005/2007/2009
909 Newark Turnpike
Kearny, NJ 07032

OR Shipped After 3/27/02

3. Cost will be \$94.00 plus \$47.00 special handling fees per 100 lbs., and/or per shipment, and must be received by April 3, 2002.

Receiving Deadline Date 4/3/02 Ship to:

Hilton New York Convention Center
CEC Convention 2002
C/O Freeman Decorating Company
Arizona Department of Education / Booth # 2005/2007/2009
1335 Avenue of the Americas
New York, NY 10019

- All shipments must be sent prepaid, checks payable to:
FREEMAN Decorating, 909 NEWARK TURNPIKE, KEARNY, NJ 07032-4307
Phone 201-246-2160, Fax 201-998-7810.
- **Cut-off for advance warehouse is Wednesday, March 27, 2002.**
- **To avoid additional after deadline charges, materials must arrive by April 3, 2002.**
- All common carrier freight must be crated or boxed.
- It is not recommended to ship by parcel courier, mail, or parcel service.
- Attach appropriate FREEMAN label, provided.

Thank you for your continued support. If you need further assistance, please call Judith Maddy at 602-542-3184.

FREEMAN DECORATING COMPANY
RUSH

DEADLINE DATE MARCH 27, 2002

DO NOT DELAY

TO: ARIZONA DEPARTMENT OF EDUCATION
(Name of Exhibiting Company)

C/O: FREEMAN DECORATING COMPANY
909 NEWARK TURNPIKE
KEARNY NJ 07032

WAREHOUSE

EVENT: COUNCIL FOR EXCEPTIONAL CHILDREN
BOOTH NO. 2005, 2007, 2009 NO. ____ of ____ PCs.

CARRIER: _____

(cut here)

The above label is provided for your convenience. Place one on each piece shipped to ensure proper delivery. If more labels are needed, copies are acceptable.

FREEMAN DECORATING COMPANY
RUSH

DEADLINE DATE APRIL 3, 2002

DO NOT DELAY

TO: ARIZONA DEPARTMENT OF EDUCATION
(Name of Exhibiting Company)

**C/O: FREEMAN DECORATING COMPANY
HILTON NEW YORK
1335 ANENUE OF THE AMERICAS
NEW YORK NY 10019**

SHOW SITE

EVENT: COUNCIL FOR EXCEPTIONAL CHILDREN
BOOTH NO. 2005, 2007, 2009 NO. of PCs.

CARRIER:_____

(cut here)

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